

(VR) OSG – This document is suitable for Non-Regulated Hire Purchase Agreements for a Limited Company Only.

(VR) OSG – Document Signing

*Failure to follow the instructions below will result in rejection of the agreement and cause a delay in payout. Please double check all information entered is correct as incorrect information will also cause a delay in payout.*

The Hirer must sign the document in the following places;

Page 1: The Cover Sheet, this must be initialled by the Hirer on the bottom left of the page where it says “Customer Initials”

Page 2: The Hirer should complete the Insurance of goods section and the Certificate of insurance should be signed by the hirer where it says “signature of/on behalf of the hirer. The hirer should also initial at the bottom right where it says “Customer Initials”

Page 3: The Main Agreement, this must be signed by the Hirer where it says, “Signature of Hirer”. The customer needs to fill in their Position and initial on the bottom left of the page where it says “Customer Initials”

Page 4: Agreement Terms & Conditions, this must be initialled on the bottom right of the page where it says “Customer Initials”

The Direct Debit: This must be signed by the authorised signatory in the box next to “Signature” and dated in the box next to “Date”. It also needs to be initialled on the bottom left of the page where it says “Customer Initials”

*Please ensure at the time of Signing the Documentation that you refer back to the acceptance for any other paperwork requested, please ensure that all requested paperwork is sent back with the signed documents to our office address: Catfoss Finance Limited, Elite House, Spellowgate, Drifffield, East Yorkshire, YO25 5UP. We can payout on scanned copies of the document providing we have all the information requested on the acceptance and that the documents are sent using a recorded postal service the same day. Please Note when we payout on scanned copies we will hold any commission until we receive the original paperwork.*